

OFFICER DECISION RECORD

Portfolio Holders: Leader and Portfolio Holder for Finance Governance, Business Rates and CPCA, Portfolio Holder for Decarbonisation, Communications, ICT, Refuse Collection, Recycling, Street Sweeping, Street Bins and Dog Bins	Service: Environmental Services
CMT Officers: Carol Pilson, Corporate Director and Monitoring Officer, Peter Catchpole, Corporate Director and Chief Finance Officer	Delegated Power Being Exercised: Table 4 Paragraph 27 – The Chief Finance Officer to approve fees and charges unless part of the annual budget setting consultation with the appropriate Corporate Director and Finance Portfolio Holder
Subject of Decision: Garden Waste Subscription Fee 2026 The Garden Waste subscription fee was originally set by Cabinet in October 2016, and through subsequent fees and charges and decision notices, and has been maintained at the same level since then. The fees are for each individual Garden Waste Service subscription; in line with fees and charges as adopted by Cabinet early in 2025.	
Decision Taken: To set the fees for garden waste season 2026 to 2027 as £60 per card/cash subscription and £49 for direct debit payments. Note: Card payments will be offered at the DD rate if for any reason DD options are unavailable.	
Reason for the Decision: Fees to be publicised in autumn 2025 and existing customers to be communicated with early prior to 2026/27 subscriptions going on sale in January 2026. Garden Waste service forms part of the Council's Medium Term Financial Plan. The service was set out in 2016 by Cabinet as cost neutral and as such fees increase inline with increasing service-related costs.	
Alternative Options Considered (if appropriate): Maintain current fees.	
Background/Reports/Information considered and attached: None	
Officer's Signatures: Peter Catchpole, Corporate Director & S151 Officer Carol Pilson, Corporate Director	Date: 10 November 2025

Following consultation with:

Cllr Tierney, Portfolio Holder for Decarbonisation, Communications, ICT, Refuse Collection, Recycling, Street Sweeping, Street Bins and Dog Bins

Councillor Boden, Council Leader and Portfolio Holder for Finance

Please forward to Democratic Services upon completion

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**Date copy passed to
Democratic Services 10/11/25**

**Implementation Date: 17 November 2025
(if not called-in)
(Allow 5 clear working days after publication
of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.